



## 1<sup>st</sup> Chard Wheelers Membership Form

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Mobile Number \_\_\_\_\_

E mail: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Adult membership fees:

Senior	£16.00
Family*	£25.00
Under 18**	£10.00
Under 16**	£ 5.00
Non Cycling	£10.00

Membership renewal is on or before the 1<sup>st</sup> January of each year.

\*Family membership that includes a member under 18 years of age are required to complete parental consent form below.

\*For members under the age of 16 and 18 a guardian must complete parental consent form below.

Please complete you details on screen and print the completed document and sent it with your subscription fees to the Membership Secretary. The details will be found below 1<sup>st</sup> Chard Wheelers code of conduct.

check to confirm that you have read and understand the 1<sup>st</sup> Chard Wheelers code of conduct.

Members photographs maybe uploaded to the club's website and on Facebook page. The club is unable to excise full control of this as members maybe include in a group photograph. Check to confirm that this understood and you have no reasonable objections.

## Consent Form for Parent or Guardian

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Mobile Number \_\_\_\_\_

E mail: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

- a) I understand and agree that my son/daughter participates in events promoted or organised by 1st Chard Wheelers entirely at his/her own risk. I have considered and understand the nature of such events and have discussed them with my son/daughter. I am satisfied that my son/daughter is sufficiently responsible and competent to assume full and entire responsibility for his/her own safety whilst engaged in activities promoted by 1st Chard Wheelers.
  - b) I understand that members over 14 years of age are permitted to take part in club activities on the public highway and must therefore assume full and entire responsibility for their own safety in relation to other traffic. It is the rider's responsibility for safety whilst negotiating traffic, corners, turns and other hazards; and responsibility must rest with the rider alone.
  - c) I understand further and have impressed upon my son/daughter that all riders taking part in club activities on the open road must observe the law of the land relating to road travel.
  - d) I agree that my son/daughter shall participate in club activities without any liability whatsoever on the part of 1st Chard Wheelers, or any other club or organisation affiliated thereto or their officials or members in respect of any injury, loss or damage suffered by him/her, provided that this does not exclude the liability of any such party for death or personal injury arising from that party's negligence
  - e) I confirm that my son/daughter does not have any disability or medical condition, physical or mental, which could affect his/her ability to ride safely as a cyclist. I understand that I must notify the Membership Secretary of 1st Chard Wheelers at once if at any time my son/daughter becomes subject to a disability or medical condition, physical or mental, which could affect his/her ability to ride safely as a cyclist.
- Your child's photographs maybe uploaded to the club's website and on Facebook page. The club is unable to excise full control of this as your child image maybe include in a group photograph. Check to confirm that this understood and you have no reasonable objections. If you have strong objections, then make this known to the person taking the photograph and request that the image is not uploaded to the internet or used in any way.**
- Check to confirm that you have read and understand 1<sup>st</sup> Chard Wheelers code of conduct on behalf of the junior applicant.**

Signed (Parent or Guardian) \_\_\_\_\_

Date \_\_\_\_\_

# 1st Chard Wheelers Code of Conduct

Members and officials will act at all times with respect for others, in good faith and in the best interests of the club and its members.

1st Chard Wheelers will conform to the British Cycling Code of Conduct and Disciplinary procedures.

1st Chard Wheelers will not tolerate physical, sexual or verbal abuse, violence, intimidation or bullying in any form.

## **Reporting breaches in the Code of Conduct**

Report any incident to a club committee member, club official or the coaching staff.

As soon as possible make notes about the incident, so you can recall the incident accurately.

Do not keep any incidents quiet.

Remember if you see any activity that you would regard as criminal and /or seriously endangering the welfare of you or others you must call the Police immediately

## Misconduct (minor breaches)

The incident will be dealt with at the next meeting of the executive committee of the club. The committee's decision will be final and binding on all parties.

Examples of failure to comply with the club code of conduct (normally regarded as misconduct) include:

- minor breach of club policies.
- refusal to follow instructions e.g. from a club or race official.
- obscene language or other offensive behaviour

## Serious Breaches

1. If necessary details of any incident(s) will be passed on to the relevant bodies such as British Cycling and in extreme cases the police.

2. The member(s) concerned will be immediately suspended from all club activities while the allegations are investigated.

3. Members can be suspended by the club committee, the club chairperson (or if absent the vice chairperson) or the club welfare officer.

4. The member(s) concerned shall be instructed to have no contact with any other affected parties.

5. The executive committee shall be informed of any serious breach of the club constitution, rules or code of conduct. The executive committee has the right to dismiss any complaint if it is deemed to have no basis.

6. As soon as possible the Chairman of the club will convene a hearing comprising of three club officials at which evidence and statements will be considered from all parties. The hearing will have all the powers of the executive committee within the remit for which it was convened.

7. The hearing will try and reach a decision as soon as possible, a written confirmation of the decision will be sent to all parties involved.

8. If the complaints are upheld, the member concerned has a right to appeal this decision to the rest of the executive committee who will meet to consider the appeal at the earliest possible time. This appeal decision is final.

Examples of a serious breach of the code of conduct include:

- unlawful discrimination or harassment.
- physical violence or bullying.
- serious intimidation
- bringing the club into serious disrepute.
- causing loss, damage or injury through serious negligence.
- theft or fraud.
- serious breach of health and safety rules and misuse of safety equipment.
- serious breach of confidence.
- serious breach of club or British Cycling policies and procedures.
- use of banned or illegal substances.
- unauthorised use or disclosure of confidential information.

This list is not exhaustive and is intended as a guide only.

#### Care and Protection of Junior and Juvenile Members

The club takes its duty of care for our junior and juvenile members extremely seriously, activities for young riders should be fun, safe, and take place in a supportive club environment.

Every child shall be treated as an individual and every attempt made to cater to their differing physical abilities and emotional needs.

If you have any concerns about any members, officials, coaches or any other persons who you come across as a result of the club's activities, and feel you cannot approach the person

concerned you must contact the Club Welfare Officer or any other official or coach in the club. Choose someone you trust. This applies to even if the concern seems minor and trivial.

The current Club Welfare Officer is Simon Lancaster  
email: [simon.helen112@btinternet.com](mailto:simon.helen112@btinternet.com)

You may also contact ChildLine 0800 1111

## A Young Person's Guide to Child Protection

You have rights. Cycling should be fun. You should be safe and enjoy your sport. You can't do that if you feel unhappy - if someone is bullying or abusing you.

For help contact ChildLine 0800 1111

When do you know if something is wrong?

Something is wrong if someone:

- Constantly teases you, shouts at you or calls you names Makes suggestive remarks or tries to pressurise you into sexual activity, Threatens, hits, kicks or punches you
- Damages or steal your belongings Touches you or does anything in a way that makes you feel uncomfortable
- Does anything that makes you feel lonely, worried, unsafe, hurt or embarrassed

If you are bullied or abused, it is not your fault. If this is happening to you try to:

- Be firm and tell the person to stop - make a lot of noise to attract attention
- Keep a note of the date, time and place, what happened, how you felt and the name of anyone who may have seen what happened
- Get away from the situation quickly, go to a public place to find help or call the police (999)
- Call your Club Welfare Officer or use the 24 hour free telephone help line: ChildLine 0800-1111 Tell your parents / carers, Club Welfare Officer or an adult you can trust what has happened as soon as possible

To keep safe always:

- Tell someone you trust, so they can help you;
- Travel with a friend, avoid travelling in someone else's car by yourself;
- Trust your instincts about people you meet;
- Avoid going to other peoples' homes by yourself;
- Avoid being alone or with just one other person;
- Carry a mobile phone, phone card or change;

Please return you completed membership form along with the correct subscription.

To:

Membership Secretary  
Isla Smeeton  
E: slasmeeton@googlemail.com

Payment should be made via the clubs' website.

Alternatively, if wish to pay direct to the bank, or set up a Standing Order, the details are as follows: Sort Code **60-05-06** Account Number **70173591** Beneficiary Name **1<sup>st</sup> Chard Wheelers**